

Dealer Advisory

May 22, 2020



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SOS Branch Offices to Open Tuesday for Dealer Drop-offs ONLY

More excellent news for dealers! Secretary of State Jocelyn Benson has announced that branch offices will reopen on May 26, 2020 for dealership paperwork ONLY. To handle the backlog of dealer work, branches will initially be completing work solely for commercial clients.

The SOS also emailed information to licensed dealerships today via CARS e-Services. MADA and DADA will remain in contact with Secretary Benson's team to assist dealers and answer questions as needed.

Here's what you need to know...

- If you had a previously scheduled branch appointment next week – it has been cancelled to allow more time for staff to handle the drop off work.
- Coordinate with your staff so all pending paperwork can be taken to your branch office next week. The earlier in the week you can make the drop off, the better - give branch office staff time to get through the work. (Branches will also be working on dealer work previously on hold.)
- Attach [this form](#) to the top of your dealer paperwork so the branch can contact you when the work is complete and ready for pick up. **Allow up to (5) days for processing.**
- Knock on the branch office door and hand your paperwork to the staff person who answers. You will not be permitted inside the building.

Branches are scheduled to reopen to the public on Monday, June 1, 2020.

Secretary Benson and her team realize on-hold dealer paperwork these past two months has made it challenging for you to get your work completed and help customers. They appreciate your patience and look forward to getting back to business next week.

Employer Checklist for Safety Requirements

Abbott Nicholson, PC has created a [checklist](#) dealers may want to use to help meet the requirements detailed in [Executive Order 2020-97](#). As part of this EO, the governor outlined social distancing practices and other mitigation measures businesses must adopt to protect workers. This checklist includes a section on mandated requirements, plus a section on additional suggestions dealers may want to consider.

We also remind dealers that Colombo & Colombo, PC has created a [sample template](#) (Word doc) if you still need guidance on developing your required COVID-19 preparedness and response plan. (It is important to note that this is just a template - each dealer should work with his or her legal professional or other consultant to tailor it to the specific needs of each dealership.)

Other News & Updates



May 20 -- NADA updated its [CARES Act FAQs](#) to reflect new loan forgiveness elements in the Paycheck Protection Program. NADA encourages dealers to review all items carefully and in particular:

- Question 20: How will the Small Business Administration review a borrower's good-faith certification?
- Question 35: What portion of the PPP loan is forgivable?
- Question 38: What could jeopardize loan forgiveness (non-qualifying costs)?
- Question 39: Is there anything else that could jeopardize the ability to have the loan forgiven?

Lawmakers Begin Efforts to Rework PPP

May 21 -- Recent reports show [many businesses are struggling with the PPP rules](#). Congress is preparing to make significant changes to the PPP after small-business owners expressed difficulty accessing the funds. The changes will likely include more spending flexibility for employers. Under the current terms, 75% of PPP funds must be spent on employee salaries to qualify for loan forgiveness.

Note: NADA updated its [analysis of Paycheck Protection Program loans](#) to reflect the federal [forgiveness application documents](#) published on May 16. NADA urges dealers to review these items carefully and provide the application and accompanying documents to their legal and accounting advisors. NADA's analysis will be updated as more federal guidance is released.

Please feel free to contact DADA at (248) 643-0250 or MADA at (800) 292-1923 if you have any questions.

*This advisory has been prepared in conjunction with
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