



2025 Class Schedule

May 22, 2025

MIOSHA Compliance, *Ken Smylie, MADSIF*

AM Session – 9:00am – Noon – DADA Seminar Room

PM Session – 1:00pm – 4:00pm – DADA Seminar Room

This training for dealerships will assist in preventing MIOSHA citations and fines. This effort also helps create a strong safety culture and prevents injuries.

\$40 per person, includes lunch.

June 11, 2025

Repair Facility Mechanics Training, *Keesha Davis, Chris Richards and John Lockwood, Michigan Department of State*

AM Session – 9:00am – Noon – DADA Seminar Room

PM Session – 1:00pm – 4:00pm – DADA Seminar Room

This training will help repair facilities and their employees with the basic requirements of the Motor Vehicle Service and Repair Act and answer their questions. Paying close attention to the required elements of an estimate and invoice.

\$40 per person, includes lunch.

July 8, 2025

Vehicle Dealer Training, *Kelly Berroa and Jill Wood, Business Compliance and Regulation Division, Michigan Department of State*

9:00am – Noon – DADA Seminar Room

This class will be discussing titling and registration of the vehicles, the police book, RD-108, salvage, rebuilt salvage, established place of business requirements, what needs to be seen in a compliant deal jacket when an agent comes out to the location to inspect records, etc.

\$40 per person, includes lunch.

July 8, 2025

How to Comply with Sales & Use Tax Laws, *Julie Klopp, Mikayla Anderson and Sarah Rusnell, Michigan Department of Treasury*

1:00pm – 4:00pm – DADA Seminar Room

How to report on sales, leases, demos, body shop and rentals. How manufacturer and/or dealer rebates and discounts affect the tax base. How to handle vehicles sold in interstate and foreign commerce. The proper tax base for sales and dealer usages. What documentation is required for various sales and Michigan online filing and reporting. This class is for dealers, GMs, office managers and office personnel.

\$40 per person or \$70 for both July 8th classes, includes lunch.



2025 Class Schedule (cont'd)

September 9, 2025

Vehicle Dealer Training, *Kelly Berroa and Jill Wood,*
Business Compliance and Regulation Division, Michigan Department of State

9:00am – Noon – DADA Seminar Room

This class will be discussing titling and registration of the vehicles, the police book, RD-108, salvage, rebuilt salvage, established place of business requirements, what needs to be seen in a compliant deal jacket when an agent comes out to the location to inspect records, etc.

\$40 per person, includes lunch.

September 9, 2025

How to Comply with Sales & Use Tax Laws, *Julie Klopp, Mikayla Anderson and Sarah Rusnell,*
Michigan Department of Treasury

1:00pm – 4:00pm – DADA Seminar Room

How to report on sales, leases, demos, body shop and rentals. How manufacturer and/or dealer rebates and discounts affect the tax base. How to handle vehicles sold in interstate and foreign commerce. The proper tax base for sales and dealer usages. What documentation is required for various sales and Michigan online filing and reporting. This class is for dealers, GMs, office managers and office personnel.

\$40 per person or \$70 for both September 9th classes, includes lunch.

To register online, visit: www.dada.org/educational-seminars

Please indicate if you are attending the AM or PM session.